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President of the Senate Ieva Kuiziniene

## VILNIUS ACADEMY OF ARTS

### FINAL THESIS DESCRIPTOR FOR SECOND-CYCLE STUDIES

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## 1. GENERAL PROVISIONS

### 1.1. Descriptor provisions

The purpose of the final thesis descriptor for second-cycle studies is to assist Master's degree (MA) students, teachers, Master's thesis supervisors, reviewers, defence organisers and assessing staff (members of the Commission for Initial Approval and of the Qualification Commission) of the Vilnius Academy of Arts (hereinafter referred to as the "VAA" or the "Academy") in completing tasks in an appropriate and timely manner in relation to the preparation and defence of Master's theses. The requirements for a Master's thesis laid down in this descriptor have been drawn up in compliance with Order No V-2212 of the Minister for Education and Science of the Republic of Lithuania of 21 November 2011 on the Approval of Study Cycles, Order No V-826 of the Minister for Education and Science of the Republic of Lithuania of 3 June 2010 on the Approval of Description of the General Requirements for Master's Study Programmes, descriptors of study fields, Study Regulation of the VAA (approved by the Senate on 16 January 2013, Minutes No S-1), and other regulatory documents applicable to this study cycle.

### 1.2. Definitions

**Postgraduate studies** mean second-cycle studies designed to prepare students to creative work, independent research, artistic or other work which performance requires the ability to analyse, synthesise and evaluate research data, to rely upon and apply the attained knowledge, deliver summarised information in a sound manner and independently plan the course of learning.

**Master's thesis** means a thesis based on independent research, revealing the aims and outcomes of the programme that are in line with student's abilities. The Master's thesis must demonstrate the student's level of knowledge and understanding, the ability to analyse the selected topic and earlier works of other authors in the respective field (area), the ability of self-learning and independent performance of research in the respective field (area), the ability to describe the conducted research, and the ability to formulate the research findings in a clear and reasoned manner. Final projects of MA students in the field of arts must demonstrate the student's level of creativity and the ability to independently apply innovations, practical knowledge and technologies in creative work.

**Artistic research** means targeted and streamlined cognition of phenomena, processes and objects of life and art with a view to creating new art products, processes, methods and systems contributing to solutions to cultural and societal problems. Artistic research is revealed in artistic activities and embodied in an artwork.

**Research and development (social, cultural)** refer to systematic creative cognition of the nature, humans, culture and society, and the use of the results generated by such activities.

### 1.3. General requirements

A second-cycle thesis summarises the Master's degree (MA) study programme and research carried out during the studies. The thesis must reveal the skills of methodological research, the ability to independently interpret and analyse in a reasoned manner problems relating to scientific, artistic, social and cultural processes. Preparation of the thesis requires interactions between creative, practical and theoretical activities, and interdisciplinary insights.

Theses in all study fields are written in the Lithuanian language. Summaries are written in Lithuanian and English. A thesis may be written in a foreign language in the following cases: thesis supervisor is a foreign teacher; programme is studied by foreign students; joint study programmes are carried out together with foreign higher education institutions.

A thesis must be written on a good level of language with enclosed lists of references, literature and figures in accordance with the requirements of this descriptor; other annexes may be also enclosed when required for the analysis of the thesis topic.

## **2. PREPARATION OF A FINAL THESIS**

Preparation of a final thesis includes supervisor-assisted selection of a thesis topic by the student, planning of research methodology and appropriate research methods, media and materials, writing, in the stages envisaged, of a thesis which structure is in accordance with the field of study, and submission of the completed thesis in an appropriate form.

### **2.1. Selection and approval of a topic**

Topics for MA theses may be proposed by the postgraduate entrant, thesis supervisor and/or members of the committee for the study programme. A preliminary research topic shall be formulated during the admission exams. Individual programme structures shall be approved by the dean of the faculty in accordance with the Academy's study schedule. The topic thesis shall be approved after the 1<sup>st</sup> semester, but no later than in two weeks after the beginning of spring semester, and included in the Individual Programme Structure. The topic shall be approved by the committee for the study programme. The topic may be changed in exceptional cases and requires a relevant decision of the committee for the study programme. In the latter case, the topic shall be approved at other time.

### **2.2. Schedule of preparing a final thesis**

A Master's thesis in the area of arts is written in accordance with the thesis schedule. A research paper and creative project are defended as one whole. A final thesis in the fields of humanities and social sciences is prepared in accordance with the thesis schedule. Theoretical and research components of the thesis are defended as one whole.

Final theses are written in accordance with individual MA programme structures made by the MA students and their supervisors, and approved by the programme manager and the dean of the faculty. Interim assessments, discussions and reviews are conducted in accordance with the semester schedule of the Academy (faculty) and the timetable of the relevant MA study programme. Postgraduate students must regularly consult their supervisors and observe the time limits set out in the programme structure. Supervisors may withhold thesis defence authorisation if students fail to comply with the thesis schedule and/or fail to consult their supervisors. The list of theses to be defended in a current year is made by the committee for the study programme.

### **2.3. Structure of a final thesis**

The Vilnius Academy of Arts delivers Master's degree studies in three areas and seven fields: the area of arts covers architecture, fine arts, design, photography and media art, and art studies; the area of humanities covers art criticism studies; and the area of social sciences covers management.

A final project for Master's degree in the area of arts consists of two parts: a research paper and creative project. A Master's thesis in the area of social sciences consists of a research component and project-based component. MA students in the area of humanities produce for defence Master's thesis in a written form.

A creative project for Master's degree in the area of art accounts for 60% of the final project volume and research paper – for 40%. In the case of Master's thesis in humanities and social sciences, a theoretical component of the thesis makes up from 40% to 60% of the thesis (subject to its type) and research component (e.g. R&D project) makes up from 60% to 40% of the thesis volume.

A typical size of a research paper in the area of arts is from 9 000 to 10 000 words (24 pages), excluding footnotes, bibliography and annexes, plus approximately 1 500 words (3 pages) for summary.

A typical size of a thesis paper in the area of social sciences is from 15 000 to 20 000 words (48 pages), excluding footnotes, bibliography, annexes and figures, plus approximately 900 words (2 pages) for summary. When final projects are defended, the size of a research paper should be in the range of 9 000 to 10 000 words (24 pages.), excluding footnotes, bibliography, annexes and figures, plus approximately 1 500 words (3 pages) for summary.

A typical size of a thesis in the area of humanities is from 20 000 to 25 000 words (60 pages), excluding footnotes, bibliography and annexes, plus approximately 2 500 words (up to 6 pages) for summary. For the purpose of determining the text size, 1 600 computer characters equate one page.

The requirements for a research paper in the field of art studies are based on the modern art concept: targeted and streamlined cognition of phenomena, processes and objects of life and art with a view to creating new art products, processes, methods and systems contributing to solutions to cultural and societal problems. Artistic research is assumed to be a mix of creative activities and methodological knowledge management taken as a whole and resulting in an artwork and research paper (textual part). The type and form of atypical textual part (research paper) has to be approved by the committee for the study programme taking into account the nature of the art programme implemented in the academic unit (department) and aspirations, propensity, interests and experience of the student.

A research paper for artistic research may take a variety of forms, including a research on art studies presenting a review and reflection of practices related to the artistic experiences of the researcher; a research as art criticism contextualising the creative practices of the student; a research as a report on technological solutions and/or on experiments of artistic practices; an interdisciplinary research; etc.

Research papers (in the area of arts) consist of the cover page, declaration of authenticity, table of contents, abstract, introduction containing the descriptive part of the problem, presentation of the creative project, conclusions, figures and their list, list of literature references and other sources, summary and annexes.

The form, volume of and requirements raised for the creative project must be in line with the anticipated outcomes of the study programme designed by the committee for the study programme in accordance with the descriptor of the study field.

Final theses (in the area of humanities and social sciences) consist of the cover page, declaration of authenticity, table of contents, abstract, introduction containing the descriptive part of the problem, descriptive part, conclusions, figures and their list, list of literature references and other sources, summary and annexes.

**The cover page** must include the following: the name of the education institution, the name of the academic unit, the name of the study programme, the title of the work, the full name, address (private or that of the institution) and e-mail address of the author, supervisor (academic title, academic degree and full name), place and year of thesis/project preparation.

**The declaration of authenticity** (1 page) must be written according to a standard model. Students and their supervisors must observe universally shared values and comply with the provisions of the VAA Code of Academic Ethics and the Law of the Republic of Lithuania on Copyright and Related Rights. When ideas and thoughts of other authors are used, it is necessary to indicate the author and a source.

**The abstract** (approx. 100 words) is written in Lithuanian or in other language. The purpose of the abstract is to briefly explain the contents, problems and essence of the research object, target audience, author's approach and main ideas, solution methods (technologies), discoveries made by the author, findings and proposed solutions to (recommendations for) the problem at issue.

**Key words** (max. six) should describe the information in the text to make the topic of the work clearer for the reader.

**Table of contents** indicates the headings of the chapters, sections and annexes of the thesis, as well as page number where they start.

**Introduction** is the introductory part of a research paper (thesis), recommended to be between 3–5 pages. The introduction must include:

- 1) research problem and relevance of the work;
- 2) motives of the research and novelty of the work;
- 3) research hypothesis, author's standpoint, attitude;
- 4) research purpose;

- 5) research question;
- 6) research tasks (announcing relevant research chapters);
- 7) research sources: material interpreted in the work; interpretations by other authors relied upon in the work;
- 8) research methodology and methods;
- 9) research delimitation (specifying and justifying the limits of the research: what will not be discovered, what falls beyond the scope of research and why).

**Body part** consists of chapters which headings and contents should be linked to the tasks and methods described in the introduction. The contents of the chapters show the search for answers to the raised tasks and formulated methodological questions with interpretation of sources, own research and studies by other authors. For theses written in the field of art studies, this part is approx. 20 pages. For theses written in the area of humanities and social sciences, the body part must take approx. 30–45 pages.

**Conclusions** describe whether assumptions/hypothesis of the research proved correct and how. Conclusions should also gather solutions to each task formulated in the introduction and analysed in the relevant chapter. It is recommended that conclusions be written in the theoretical part of the final project in the area of arts (1–3 pages) or in the thesis in the area of humanities or social sciences (2–5 pages).

**Figures** should be presented with titles, correct references to sources and be numbered.

**Sources and literature** are arranged in a list alphabetically, with detailed archive or bibliographic data.

**Annexes** contain tables, graphs, charts made by the author, statistical data, sources developed by the author or their excerpts (e.g., polling, interviews), and other information complementing the arguments of the work.

**Summaries** are written in the Lithuanian and English languages. Other language options are possible if agreed with the committee for the study programme.

## 2.4. Thesis formatting and layout

Formal requirements for writing of footnotes, bibliography<sup>20</sup>, figures, citations and personal names:

- the text of a thesis should be typed on one side of white paper, size A4. The font type is Times New Roman. Every new chapter starts on a new page. Chapter headings are written in 14-point capital letters, bolded and in the Heading 1 style. Subheadings are written in lower case, bolded and in font size 14; they start with capital letter in the Heading 1 style;
- chapters and sections are numbered in Arabic numerals: 1, 2, 3, 3.1....7.3.3, etc.;
- single space must be added after headings or subheadings. Smaller headings may be typed in different font. Text is in font size 12; spacing is 1.5. Top and bottom margins are 20 mm; left 30 mm and right 10 mm;
- pages are numbered with Arabic numerals appearing in the right corner of the footer of the page;
- reference to the sources of information used in the text should be placed in square brackets, indicating the source and pages on which the information appears, e.g., [2, p. 14-17];
- charts or their parts, graphs, drawings in the thesis text are called figures. It is recommended to use aided design software for figures. All figures must be numbered with Arabic numerals, in double numbers according to the placement of the figures within specific chapters, e.g., Fig. 2.3 (the third figure in chapter two), A1 Fig. 4 (the fourth figure in annex one). After the numbering, there should be a title. Titles for figures appear below the figure itself or next to it. The title should indicate the content or components of the figure;
- description tables are typed in the text. They are numbered with Arabic numerals, linked specifically to numbered chapters, and with titles. Table numbers are centred or right aligned above the table. Descriptive titles must appear slightly below, also above the table. If a table is too large to fit

onto one page, a repeating row should be added with numbered columns after the heading row.

### **3. FINAL THESIS DEFENCE AND PUBLICITY**

#### **3.1. Authorisation (recommendation) to defend a final thesis**

Final theses are submitted for consideration in compliance with the annual study schedule of the spring semester of the Academy approved by the Vice-Rector for Studies, on the date fixed by the relevant unit supervising the study programme. Staff of the academic unit hold a meeting of the committee for the study programme and decide to authorise (recommend) the submitted thesis for defence or to withhold such authorisation (recommendation) subject to a proposal of the thesis supervisor.

A thesis (research paper) prepared for defence should be bound in two copies and submitted to the unit supervising the study programme together with an electronic copy of the work (specifying the full name of the author of the thesis, the title of the thesis, the study programme and the year of writing the thesis).

Theses are uploaded to the e-library information system (eLABa) in compliance with the Procedure for uploading electronic documents of the Vilnius Academy of Arts to the Lithuanian Academic Electronic Library Information System (approved by Rector's Order No VJU-40 of 25 May 2015). Unless uploaded, a thesis is not authorised for defence. A thesis is uploaded to the system for coordination with the supervisor one month before the anticipated date of defence. Particulars of a reviewer are entered into the system by the student two weeks before the defence. The supervisor confirms in the system that the thesis is authorised for defence at least 5 working days before the anticipated date of defence.

The decision of the unit commission or the committee for the study programme to authorise (recommend) a thesis for defence must be preceded by a review of the report of the VAA subsystem for electronic detection of plagiarism (eLABa).

#### **3.2. Publicity of a final thesis**

Once a Master's thesis is uploaded to the eLABa system, data on the thesis can be freely accessed through the search engine. The system is based on open-access principles and ensures access to final theses for academic, artistic, research communities and general public. Most of the final theses are published in VAA's catalogue *Meno Celės* (Art Cells Catalogue). Brief descriptions of Master's theses released for press in accordance with the requirements of the Art Cells Catalogue are collected by sectoral units during authorisation for thesis defence and are submitted to exhibition curators.

The Catalogue publishes the topics of final theses, the names of students, thesis supervisors and advisors, brief thesis descriptions and illustrations, as well as brief information in English.

#### **3.3. Defence of a final thesis**

A final MA project in the area of arts consists of two components – creative project and research paper – which are defended in an open defence procedure as one whole in order to enhance interaction between practical and theoretical areas.

The qualification commission is set up in accordance with the VAA Study Regulation, observing the principle of impartiality, i.e. the commission should be composed of seven members, including stakeholders of the programme, doctors of art or science (PhD students); supervisors of the Master's thesis to be defended should not be among the members of the commission. In order to safeguard impartiality and high-quality assessment of final theses, reviewers are appointed by the committee for the study programme. Components of final projects for Master's degree in the area of arts may be reviewed separately by one or two reviewers. A review is made available for the author and supervisor of the final project at least two days before the anticipated date of defence.

The time-table and venue of defence are published at least five days before the first sitting of the commission for defence. The length of presentations given by the participants in thesis defence is fixed

in the time-table of the specific defence and by the chairperson of the qualification commission. The commission is headed by the chairperson. The thesis defence procedure is as follows:

1) the secretary of the commission introduces the chairperson and members of the commission and the defence procedure;

2) the secretary of the commission announces the name of the student defending his/her thesis in accordance with the time-table, the topic of the thesis and thesis supervisor(s);

3) the thesis supervisor introduces the thesis author. The course of thesis preparation is described by the supervisors of the theoretical component and of the creative project. If the supervisor(s) is/are absent in the defence, the secretary reads their written feedback;

4) the student presents his/her final thesis/project;

5) two reviews are presented by the reviewer(s) for research papers and creative projects defended in the area of arts. In case of final theses in the area of humanities and/or social sciences, one review is presented by the thesis reviewer who also presents his/her insights and arguments in relation to the thesis under defence, and expresses his/her decision regarding the award of Master's degree;

6) the qualification commission asks the Master's degree candidate questions, expresses notes or comments in relation to the thesis/project. The Master's degree candidate answers the questions which may be followed by a discussion.

After defence, the commission meets in camera, assesses the defence and announces assessment results in a confidential manner. Minutes of the meeting signed by the attending commission members are forwarded by the secretary of the commission to the Dean's Office by the end of the working day. If the commission works longer, the minutes are submitted to the Dean's Office by 10 a.m. of the next working day.

Assessment of the commission for thesis defence is a peer review. If the members of the commission give different assessments, the final assessment decision is made by voting. If the votes on the final assessment are equally distributed, the opinion seconded by the chairman shall have the casting vote.

Decisions of the commission of thesis defence are final and not subject to appeal.

If the grade for a thesis is less than 5, the thesis defence is deemed to have failed and regarded as an academic debt.

Students who fail in defence of their thesis may repeat defence procedures not earlier than after a period of one year subject to rector's permission and for a certain fee.

No fee is payable if students do not defend their theses due to illness or other objective reasons and provide documentary proof thereof.

## **4. ASSESSMENT OF A FINAL THESIS**

### **4.1. General requirements for the assessment of a final thesis**

Assessment of a final thesis is based on whether it relies upon independent creation and research, and whether the thesis reveals the abilities of the MA student according to the programme aims. A final thesis must demonstrate the MA student's level of knowledge and understanding, the ability to analyse the chosen topic and earlier works of other authors in the respective field (sector), the ability of self-learning and independent performance of research in the respective field (sector), the ability to describe the conducted research, and the ability to formulate the research findings in a clear and reasoned manner. Final projects of MA students in the field of arts must demonstrate the student's level of creativity and the ability to independently apply innovations, practical knowledge and technologies in creative work.

**4.2. Formal assessment criteria** (anticipated outcomes of a thesis/project and assessment criteria are defined in detail in specific study programme descriptors):

#### ***Highest level of competence (grade 9-10)***

Very high scientific/artistic level of the thesis/project, excellent performance, presentation

and/or demonstration; compliance with modern conceptual and technological requirements; social responsibility; high-quality demonstration of practical skills during public presentation; achievement of anticipated study outcomes; production of several original solutions to the problems raised; application of various adequate theoretical models and methods of analysis (project-based activity); comparison and evaluation of the results obtained; demonstration of comprehensive theoretical knowledge; results may have practical implications and their application may be beneficial.

***Medium level of competence (grade 7-8)***

High scientific/artistic level of the thesis/project, good performance, presentation and/or demonstration; modern conceptual and technological requirements are taken into account; demonstration of anticipated study outcomes during public presentation; reasoned solutions to the problems raised are in place; application of adequate theoretical models and methods of analysis (project-based activity); demonstration of good theoretical knowledge; results and conclusions are acceptable, encompass and meet all of the thesis/project aims; thesis meets the requirements set for the thesis layout.

***Minimum required level of competence (grade 6-5)***

Acceptable scientific/artistic level, performance, presentation and/or demonstration of the thesis/project; demonstration of anticipated study outcomes during public presentation; basic problem solutions are in place; application of acceptable theoretical models and methods of analysis (project-based activity); demonstration of minimum required theoretical knowledge; results and conclusions are basically acceptable and meet thesis/project aims.



## 5. ANNEXES

### 5.1. Bibliographic description

It is recommended to provide bibliographic description and references in accordance with Lithuanian Standard LST ISO 690:2010 Information and documentation – Guidelines for bibliographic references and citations to information resources (which is identical to ISO 690:2010). Examples of the most common bibliographic references are presented below:

#### **Books, publications**

**AUTHOR'S LAST NAME, first name, title. Publication. Publisher's city: publisher, publication year. Volume or issue. Number of pages. (Series title). Identifier.**

BUTRIMAS Adomas, *Baltų menas/Art of the Balts*, Vilnius: Vilniaus dailės akademijos leidykla, 2009. 799 p. ISBN 9789955854364.

IRŠĖNAS Marius, *Žmogaus ir gyvūnų vaizdavimas baltų dailėje/Portrayal of humans and animals in Baltic art*, Vilnius: Vilniaus dailės akademijos leidykla, 2009. 80 p. ISBN 9789955854548.

#### **References to articles in books or other publications**

**ARTICLE AUTHOR'S LAST NAME, first name. Article title, in: AUTHOR of the book. Title. Publication. Volume or issue. Publisher's city: publisher, publication year, number of pages. Identifier.**

##### **Article in a book:**

ALEKSANDRAVIČIŪTĖ Aleksandra: "Naujųjų amžių ornamentika Hozijaus namų tapyboje", in: *Kuriantis protas brangesnis nei turtai* [collection of peer-reviewed scientific articles and reviews]. Vilnius, 2009, p. 41-60. ISBN 978-9955-854-21-0.

##### **Article in a periodical**

**AUTHOR'S LAST NAME, first name. Article title. Journal title, date, volume or issue, number of pages. Identifier.**

##### **Article in a periodical:**

ANDRIJAUSKAS Antanas, "Chaimas Soutine'as - tragiškojo modernizmo korifėjus", in: *Metai*. 2009, No 2, p. 124-137. ISSN 0134-3211.

ELIOT Simon, "Has book history a future?" in: *Knygotyra*, vol. 54, 2010, p. 9-18. ISSN 0204-2061.

##### **Article in a multivolume publication:**

MICKŪNAITĖ Giedrė, "Didžiojo kunigaikščio medžioklė: pasakojimas, vaizdas, alegorijos". In: *Acta Academiae Artium Vilnensis*. Vilnius, 2009. Vol. 55, *Lietuvos dvarai: kultūros paveldo tyrinėjimai/Lithuanian manors: the research on the heritage of culture*, p. 7-22. ISSN 1392-0316. ISBN 978-9955-854-52-4.

#### **Reference to qualifying research papers**

General procedure of the elements of bibliographic description for Bachelor's theses, Master's theses, doctoral dissertations and post-doctoral dissertations:

**AUTHOR'S LAST NAME, first name, Title. Academic degree, city. Qualifying institution, year.**

BERESNEVIČIUS Gediminas, *Educational dimensions of creativity and creative thinking. Doctoral dissertation, Šiauliai: Šiauliai University, 2010.*

### **Bibliographic references to electronic resources**

#### **Reference to a resource in optical media:**

**AUTHOR'S LAST NAME, first name, Title [media mark]. Publication. Publisher's city: publisher, publication year.**

*Lietuva iki Mindaugo/Lithuania before Mindaugas* [CD-ROM], Vilnius: Elektroninės leidybos namai, 2001.

#### **Web referencing:**

**Title. Publisher or organisation, date [date of citation], retrieved from URL address.**

*Archives services of the institutions of the European Union.* European Commission, [retrieved on 5 November 2013], retrieved from: <http://ec.europa.eu/archival-policy/indexen.htm>.

*Ministry of Culture of the Republic of Lithuania.* Ministry of Culture [retrieved on 5 November 2013], retrieved from: <http://www.lrkm.lt/>.

#### **Database referencing:**

**Title [online]. Publisher, year [date of citation], retrieved from URL address.**

*EUROVOC* [online]. Seimas Chancellery [of the Republic of Lithuania], 2008 [retrieved on 5 November 2013], retrieved from: <http://www3.lrs.lt/pls/ev/ev.main>.

### **Sample bibliography:**

1. ALEKSANDRAVIČIŪTĖ Aleksandra: "Naujųjų amžių ornamentika Hozijaus namų tapyboje", in: *Kuriantis protas brangesnis nei turtai* [collection of peer-reviewed scientific articles and reviews]. Vilnius, 2009, p. 41-60. ISBN 978-9955-854-21-0.
2. ANDRIJAUSKAS Antanas, "Chaimas Soutine'as - tragiškojo modernizmo korifėjus", in: *Metai*. 2009, No 2, p. 124-137. ISSN 0134-3211.
3. BERESNEVIČIUS Gediminas, *Educational dimensions of creativity and creative thinking. Doctoral dissertation, Šiauliai: Šiauliai University, 2010.*
4. BUTRIMAS Adomas, *Baltų menas/Art of the Balts*, Vilnius: Vilniaus dailės akademijos leidykla, 2009. 799 p. ISBN 9789955854364.
5. ELIOT Simon, "Has book history a future?" in: *Knygotyra*, vol. 54, 2010, p. 9-18. ISSN 0204-2061.
6. *Archives services of the institutions of the European Union.* European Commission, [retrieved on 5 November 2013], retrieved from: <http://ec.europa.eu/archival-policy/indexen.htm>.
7. *EUROVOC* [online]. Seimas Chancellery [of the Republic of Lithuania], 2008 [retrieved on 5 November 2013], retrieved from: <http://www3.lrs.lt/pls/ev/ev.main>.
8. IRŠĖNAS Marius, *Žmogaus ir gyvūnų vaizdavimas baltų dailėje/Portrayal of humans and animals in Baltic art*, Vilnius: Vilniaus dailės akademijos leidykla, 2009. 80 p. ISBN 7989955854548.
9. *Lietuva iki Mindaugo/Lithuania before Mindaugas* [CD-ROM], Vilnius: Elektroninės leidybos namai, 2001.
10. *Ministry of Culture of the Republic of Lithuania.* Ministry of Culture [retrieved on 5 November 2013], retrieved from: <http://www.lrkm.lt/>.

11. MICKŪNAITĖ Giedrė, “Didžiojo kunigaikščio medžioklė: pasakojimas, vaizdas, alegorijos”. In: *Acta Academiae Artium Vilnensis*. Vilnius, 2009. Vol. 55, *Lietuvos dvarai: kultūros paveldo tyrinėjimai/Lithuanian manors: the research on the heritage of culture*, p. 7-22. ISSN 1392-0316. ISBN 978-9955-854-52-4.

**5.2. Master's final project cover page (area of arts):**

Vilnius Academy of Arts

Vilnius Faculty

Study programme in \_\_\_\_\_

\_\_\_\_\_  
(student's full name, address (private or that of the institution), e-mail)

\_\_\_\_\_  
(Title of the research paper of the final project)

Research paper of the final project for Master's degree

\_\_\_\_\_ Supervisor

(supervisor's academic title, academic degree and full name)

Research paper advisor \_\_\_\_\_

(advisor's academic title, academic degree and full name)

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**5.3. Master's thesis cover page (area of humanities and social sciences):**

Vilnius Academy of Arts

Vilnius Faculty

Study programme in \_\_\_\_\_

\_\_\_\_\_  
(student's full name, address (private or that of the institution), e-mail)

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(Thesis title)

Final thesis for Master's degree

\_\_\_\_\_  
\_\_\_\_\_  
Supervisor

(supervisor's academic title, academic degree and full name)

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**5.4. Thesis authenticity declaration:**

**Declaration of authenticity for the final thesis for Master's degree**

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(full name of the thesis author)

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(thesis title in Lithuanian)

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(thesis title in English)

**I hereby confirm that the Master's thesis has been written by me independently, without prejudice to the copyrights of other persons, and that the thesis has not been used in other higher education institutions in its entirety or in parts.**

(thesis author's signature)

**5.5. Thesis supervisor’s feedback (guidance form):**

THESIS SUPERVISOR’S FEEDBACK ON MASTER’S THESIS (I)

Faculty .....

Study programme .....

MA student .....

Thesis topic .....

Thesis supervisor .....

Title of creative project .....

Advisor to creative project .....

Advisors .....

**BRIEF STUDENT’S PROFILE**

.....  
.....

**BRIEF DESCRIPTION OF THESIS/PROJECT PREPARATION**

.....  
.....

.....  
(supervisor’s full name)

.....  
(signature)

.....  
(date)

**5.6. Creative project review for a final project for Master’s degree (guidance form):**

CREATIVE PROJECT REVIEW FOR THE FINAL PROJECT FOR MASTER’S DEGREE  
(fields of architecture, fine arts, design, photography and media art, and art studies)

Faculty .....

Study programme .....

MA student .....

Final project topic .....

Final project supervisor .....

Title of creative project .....

Advisor to creative project .....

Advisors .....

ADVANTAGES AND DISADVANTAGES OF THE CREATIVE PROJECT

(relevance of the selected topic, coherence with research paper, etc. according to the programme criteria)

.....  
(performance quality according to the programme criteria)  
.....

ADDITIONAL NOTES OF THE REVIEWER AND ISSUES FOR DISCUSSION

1. ....

2. ....

3. ....

OVERALL CONCLUSION ON COMPLIANCE OF THE CREATIVE PROJECT WITH THE REQUIREMENTS

.....  
.....

.....  
(reviewer’s full name)

.....  
(signature)

.....  
(date)



**5.7. Research paper review for a final project for Master’s degree (guidance form):**

**RESEARCH PAPER REVIEW FOR THE FINAL PROJECT FOR MASTER’S DEGREE**  
(fields of architecture, fine arts, design, photography and media art, and art studies)

Faculty .....

Study programme .....

MA student .....

Final project topic .....

Final project supervisor .....

Title of research paper .....

Advisor to research paper.....

Advisors .....

**ADVANTAGES AND DISADVANTAGES OF THE RESEARCH PAPER**

(relevance of the selected topic, formulation of the topic, coherence with creative project, clarity of the research aim, tasks and hypothesis, author’s awareness of works by other researchers, appropriateness of research methods, level of interpretation of research results, linkage between tasks and conclusions, and validity of conclusions)

.....  
.....

(work integrity, completeness of contents: whether all mandatory elements of the final project are in place, whether structural parts are well-balanced, whether research parts are consistent with the topic and contents)

.....  
.....

(layout quality: correctness, logic, linguistic and stylistic errors, quality of bibliographic description and citations)

.....  
.....

**ADDITIONAL NOTES OF THE REVIEWER AND ISSUES FOR DISCUSSION**

1. ....

2. ....

**OVERALL CONCLUSION ON COMPLIANCE OF THE RESEARCH PAPER WITH THE REQUIREMENTS**

.....

.....  
(reviewer’s full name)

.....  
(signature)

.....  
(date)

**5.8. Master’s thesis review (areas of humanities and social sciences) (guidance form):**

MASTER’S THESIS REVIEW

Faculty .....

Study programme .....

MA student .....

Thesis topic .....

Thesis supervisor .....

Advisors .....

Thesis volume ..... pages, bibliographic sources....., number of tables ....., number of figures .....,  
number of annexes .....

**THESIS ADVANTAGES AND DISADVANTAGES**

(scientific level of the thesis (justification of the relevance and significance of the selected topic, formulation of the topic, clarity of the research aim, tasks and hypothesis, author’s awareness of works by other researchers, appropriateness of research methods, significance and statistic confidence of data; level of interpretation of research results, linkage between tasks and conclusions, and validity of conclusions)

.....  
.....

(thesis integrity, completeness of contents: whether all mandatory elements of the final project are in place, whether the thesis and its parts are of appropriate volume, whether titles of the parts are consistent with the text)

.....  
.....

(layout quality: quality of typing and visual material; academic level of language, logic and correctness, linguistic and stylistic errors, appropriate presentation of tables, figures, questionnaires, lists of interviewees and statistical data, accurate citation of literature sources, quality of bibliographic description)

.....  
.....

**ADDITIONAL NOTES OF THE REVIEWER AND ISSUES FOR DISCUSSION**

1. ....

2. ....

3. ....

**OVERALL CONCLUSION ON COMPLIANCE OF THE THESIS WITH THE REQUIREMENTS**

.....  
.....

.....  
(reviewer’s full name)

.....  
(signature)

.....  
(date)

.....  
(reviewer’s institution and position)

**5.9. Individual Master's programme structure (area of arts) and final project schedule**

VILNIUS ACADEMY OF ARTS  
FACULTY OF POSTGRADUATE STUDIES  
PROGRAMME.....(CODE.....)

**INDIVIDUAL MASTER'S PROGRAMME STRUCTURE**

2016/2017  
2017/2018

MA STUDENT.....  
(full name)

THESIS SUPERVISOR .....  
(academic title/degree and full name)

RESEARCH PAPER ADVISOR .....  
(academic title/degree and full name)

CREATIVE PROJECT ADVISOR.....  
(academic title/degree and full name)

ADVISORS TO CREATIVE PROJECT OR RESEARCH PAPER  
.....  
(academic title/degree and full name)

MA student's address (private or of the institution), e-mail address  
.....

