

## Course title: Academic Writing for Doctoral Students

**Type of course:** Optional doctoral programme course

**Number of credits allocated (ECTS):** 3

**Name of lecturer:** dr Eszter Timár-Honyekné

### Objectives of the course:

- Become more familiar with features of various academic texts (e.g., research paper, research proposal, research report, book or article review)
- Learn the conventions of academic English, taking into consideration the expectations of your readership
- Improve participants' critical reading skills, so that they think and write more clearly and in a more structured manner
- Develop participants' writing process through generating ideas, drafting, peer evaluation and individual writing consultations
- Learn to incorporate the work of other authors into participants' own writing according to the requirements of English academic practice

**At the end of the course a doctoral student is expected to be able to:**

Qualifications that signify completion of the third cycle are awarded to students who:	Qualifications that signify completion of the doctoral studies program in History and Theory of Arts in VAA are awarded to students who:	At the end of the course a doctoral student is expected to be able to:
<i>Knowledge and understanding:</i> have demonstrated a systematic understanding of a field of study and mastery of the skills and methods of research associated with that field.	<ul style="list-style-type: none"><li>• Must have knowledge at the highest international level within the research field.</li><li>• Must have made a significant contribution to the development of new knowledge and understanding within the research field based on artistic/scientific research.</li></ul>	<ul style="list-style-type: none"><li>• Understand the notion of 'genre' and identify the genre required in specific cases</li><li>• Clearly organise a piece of writing</li><li>• Use references consistently</li></ul>
<i>Applying knowledge and understanding:</i> have demonstrated the ability to conceive, design, implement and adapt a substantial process of research with scholarly integrity.	<ul style="list-style-type: none"><li>• Must master the scientific methods and tools as well as other skills related to research and development tasks within the field.</li><li>• Must be able to participate in the field's international discussions and disseminate scientific results and advances to a wide audience.</li></ul>	<ul style="list-style-type: none"><li>• Write a thesis/dissertation</li><li>• Write a research article</li><li>• Write a project proposal</li><li>• Write an article or book review</li><li>• Write a systematic peer review</li><li>• Write various career-related documents</li></ul>
<i>Making judgements:</i> have contributed through original research that extends the frontier of knowledge by developing a	<ul style="list-style-type: none"><li>• Must be able to analyse, assess and develop new ideas, including designing and developing new</li></ul>	<ul style="list-style-type: none"><li>• Practice the route from summary to critical evaluation</li><li>• Give peer feedback</li></ul>

substantial body of work, some of which merits national or international refereed publication; are capable of critical analysis, evaluation, and synthesis of new and complex ideas.	techniques and skills within the field.	<ul style="list-style-type: none"> <li>• Critique another author's work</li> <li>• Write an objective literature (or other type of) review</li> </ul>
<i>Communication:</i> can communicate with their peers, the larger scholarly community and with society in general about their areas of expertise.	<ul style="list-style-type: none"> <li>• Must be able to organise and carry out research and development tasks in complex and unpredictable contexts.</li> <li>• Must be able to independently initiate and form part of national and international collaboration about research and development with scientific integrity.</li> </ul>	<ul style="list-style-type: none"> <li>• Communicate orally with members of his/her academic community</li> <li>• Write professional letters, applications, statements of purpose and other career-related documents.</li> </ul>
<i>Personal skills:</i> Ability to improve, design further learning perspective for himself and the team of experts. Takes responsibility for critically evaluating strategic decisions in his / her field of activity, can react quickly to dynamic changes in the social, economic, cultural and technological environment, reveal and develop creative intellectual abilities of a person.	<ul style="list-style-type: none"> <li>• develops personal self-expression, forms lifelong learning skills, critical assessment attitudes.</li> <li>• develops creative and intellectual abilities in a constantly changing professional and social environment.</li> </ul>	<ul style="list-style-type: none"> <li>• Improve confidence in speaking and writing in English</li> <li>• Improve interpersonal and communication skills</li> <li>• Improve critical thinking</li> <li>• Learn to critique rather than criticise.</li> </ul>

### Course content:

- Summarizing a text
- Evaluating Texts
- Writing Evaluative Texts – Analysis of Genres
- Improving your Text – Peer Evaluation Strategies and Practice
- Paragraphing
- The Criteria of Research Writing
- Academic and Non-academic Style
- When and How to Use the Work of other Authors
- Techniques for Incorporating Sources in your Work and for Avoiding Plagiarism
- Using the Chicago Manual
- Titles and Introductions
- Methodology and Non-verbal information
- Conclusions and Abstracts
- Writing a Proposal
- Writing Career-related Documents

**Teaching methods:** A series of 90-minute workshops

### Criteria and methods of assessment:

- Regular attendance and active participation
- Submission of assignments

### Forms of assessment:

- In-class discussions
- In-class tests
- Home assignments
- Individual consultations on participants' papers

<b>Assignments</b>
Writing a summary of a reading text
Writing a critique (e.g., a book review), including summary and evaluation
Giving peer feedback in writing
Writing a literature review
Writing an introduction
Writing an abstract
Writing the outline of a term paper for a course they are doing
Regular pre-course reading and small tasks

### Language of instruction: English

#### Reading list and additional literature:

- *Academic Phrasebank*. Available at: <http://www.phrasebank.manchester.ac.uk/>
- Bailey, Stephen: *Academic Writing: A Handbook for International Students*. Routledge, 2003.
- Bean, John: *Engaging Ideas: The Professor's Guide to Integrating Writing, Critical Thinking, and Active Learning in the Classroom*, 2nd Edition. Jossey-Bass: 2011.
- Belcher, Wendy Laura: *Writing Your Journal Article in Twelve Weeks*, Second Edition: A Guide to Academic Publishing Success. Chicago Guides to Writing, Editing, and Publishing, 2019.
- Birkenstein, Cathy, and Gerald Graff. *They Say, I Say: The Moves That Matter in Academic Writing*, 3rd edition. Norton, 2016.
- Cargill, Margaret & O'Connor, Patrick.: *Writing Scientific Research Articles: Strategy and Steps*. Wiley-Blackwell, 2009. McCarthy Michael and Felicity O'Dell: *Academic Vocabulary in Use with Answers*. Cambridge University Press, 2017.
- *REF-N-WRITE*. Available at: <https://www.ref-n-write.com/trial/how-to-write-a-research-paper-academic-phrasebank-vocabulary/>
- Swales, John and Christine Feak: *Academic Writing for Graduate Students*, 3rd Ed. Michigan, 2012.
- Swales, John and Christine Feak: *Creating Contexts: Writing Introductions Across Genres*. Michigan: 2011 Swales, John: *Research Genres: Explorations and Applications*. Cambridge, 2004.
- *Welcome to Academic Writing in English*. Available at: <http://sana.aalto.fi/awe/style/reporting/sections/intros/cars/cars1-3.html>

+ Journal articles and other pieces of scholarly writing selected to match participants' disciplines and interests.